

Community Center Summer Camp Policy

Introduction

This policy outlines the guidelines and expectations for participants, parents, and staff involved in the Community Center Summer Camp. The goal is to ensure a safe, enjoyable, and educational experience for all attendees.

Registration and Fees

1. **Eligibility:** Children aged 5-12 are eligible to attend the summer camp.
2. **Registration:** Registration must be completed online. Spaces are limited and will be filled on a first-come, first-served basis.
3. **Fees:** Based off of how many weeks registered (range from \$100 - \$650). Cancellation fee is \$20.00.
4. **Payment:** Full payment is due upon registration. Payment plans are available upon request.

Camp Hours and Location

1. **Dates:** The camp runs from June 8th to August 15.
2. **Hours:** Camp operates Monday to Thursday, from 9:00 AM to 3:00 PM.
3. **Location:** All activities will be held at the MAC Islamic Center, Rahma Mosque.
4. **Drop-Off and Pick-Up**
 1. **Drop-Off:** Children must be dropped off between 9:00 AM Sharp. Parents/guardians must sign in their child each day.
 2. **Pick-Up:** Children must be picked up between 3:00 PM and 3:15 PM. Parents/guardians must sign out their child each day.
 3. **Late Pick-Up:** A late fee of \$10 for every 15 minutes will be charged for late pick-ups.

Health and Safety

1. **Medical Information:** Parents/guardians must provide up-to-date medical information, including any allergies or medical conditions, during registration.
2. **Sick Policy:** Children showing symptoms of illness (fever, vomiting, diarrhea) should not attend camp. If a child becomes ill during camp, parents/guardians will be contacted to pick up the child immediately.

Behavior Expectations

1. **Respect:** All participants are expected to respect themselves, other campers, staff, and property. Bullying, inappropriate language, and aggressive behavior will not be tolerated.
2. **Participation:** Campers are encouraged to participate in all activities and follow the instructions of the camp staff.
3. **Disciplinary Actions:** Failure to comply with behavior expectations may result in a warning, a call to parents/guardians, or dismissal from the camp without refund.
1. **Attire:** Campers should wear modest clothing suitable for the program.

Food and Nutrition

1. **Water:** Children must bring a refillable water bottle labeled with their name.

Communication

1. **Updates:** Important updates and announcements will be communicated via email.
2. **Concerns:** Parents/guardians with concerns or questions should contact the camp director at office@rahmamosque.com

Emergency Procedures

3. **Emergency Contacts:** Parents/guardians must provide at least two emergency contact numbers.
4. **Evacuation:** In the event of an emergency, staff will follow the community center's evacuation plan. Parents/guardians will be notified as soon as possible.

Acknowledgment

By registering for the Community Center Summer Camp, parents/guardians acknowledge that they have read, understood, and agreed to comply with the policies outlined above.

Camp Director Contact Information:

Mahmoud El Kadri

Manager

MAC Islamic center

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